

### Republic of the Philippines

## Department of Education

# REGION IV-A CALABARZON CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

08 JAN 2020

DIVISION MEMORANDUM No. \_005 \_\_ s. 2020

## CONDUCT OF THIRD QUARTERLY EXAMINATION

To: OIC-Assistant Schools Division Superintendent Chief Education Supervisors Heads, Public Elementary and Secondary Schools Heads, Unit/Section All Others Concerned

- Relative to DepEd Order No. 007 s. 2019- School Calendar for School Year 2019-2020, the Third Quarterly Examination is scheduled on January 9-10, 2020.
- Division Personnel are expected to do the usual monitoring.
- 3. Attached are the monitoring tool in the administration of Third Quarterly Examination and the list of monitoring officials assigned to each cluster of schools on the scheduled dates.
- 4. For information and guidance of all concerned.

ANIANO M. OGAYON CESO V. Schools Division Superintendent

Encl.:

As stated

Reference:

DepEd Order No. 007 s. 2019

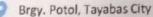
To be indicated in the Perpetual Index under the following subjects:

Monitoring

Quarterly examination



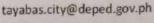


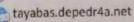




(042) 710-0329 or 797-0773









### MONITORING OFFICIALS DURING THE CONDUCT OF THIRD QUARTERLY ASSESSMENT (January 9-10.2020)

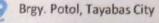
Assigned Monitoring Officials	School Clusters		
Louie Fulledo	Busal ES		
Richelle Quintero	East Palale ES		
Nicole Lagar	South Palale ES		
	West Palale ES		
	North Palale ES		
•	West Palale NHS		
Joan Kathleen Brizuela	Katigan – Alupay ES		
Dr. Jay Aureada	Ilasan ES		
	Masin ES		
	Valencia ES		
Table 1	Lawigue ES		
Sherwin Quesea	Alsam ES		
Mildred Galleno	Pandakake ES		
Alelie Padillo	Mate ES		
	Lakawan ES		
	Tayabas West CS II		
Maria Corazon Borbon	Tayabas East CS		
Georgia P. Talabong	Wakas ES		
	RQMNHS		
	Tayabas West CS I		
	Tayabas West CS III		
	Division Stand Alone SHS		
Fideliza Luces	Tayabas West CS IV		
Pelagia Manalang	Dapdap IS		
3	Lalo ES		
	Ipilan-Alitao ES		
	LPIHS		
	Eugenio Francia ES		
Dr. Christian Bables	Domoit ES		
ancho Calatrava	10 10 10 10 10 10 10 10 10 10 10 10 10 1		
	FELES		
Mariles Contreras	Kalumpang ES		
	Gibanga ES		
	Malaoa-a ES		
	Potol ES		

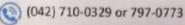
This serves as travel order.

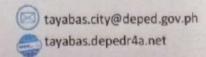
ASDS/CID Chief/SGOD Chief may visit any of the schools listed above.













DIV	ISION	MEMORANDUM
	200	s. 2020

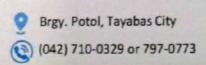
Grade 6/12

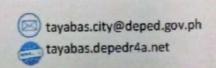
	SY	Quarter		
School:		School Head		
Date and Time of M	Monitoring:	School ficus		
A. ATTENDANCE				
Grade Level	Enrolment	Day 1	Day 2	
		Number of Test Takers	Number of Test Takers	
SPED		Idavis		
Kinder				
Grade 1/7				
Grade 2/8				
Grade 3/9				
Grade 4/10				
Grade 5/11				

B. Direction: Please check the appropriate column based on your observation.

INDICATORS	Evident	Not Evident	Remarks
TEST PREPARATION			
<ol> <li>SH informs the teachers about the schedule and plan for the conduct of quarterly test ahead of time.</li> </ol>			
<ol><li>SH sets a deadline for the submission of test items.</li></ol>			
<ol><li>SH assists the teachers in the preparation of test items and TOS.</li></ol>			
4. SH checks the QA test items and TOS.	- 1		
<ol><li>Test papers prepared a day before the conduct of QA.</li></ol>			
TEST PROPER			
<ol> <li>Test papers are stored in the Principal's Office or any designated place for safekeeping.</li> </ol>		The state of	
7. Test papers are systematically arranged by grade level per learning area with label and number of examinees.			
8. Testing rooms are neat and tidy.			
Chairs are properly arranged			
10. Testing rooms are well ventilated and lighted			
11. The schedule of examination is posted on the board and door.			4 3 3 4
12. The pupils/students are seated properly according to the assigned seat.			
13. Test papers are released to the room examiners before the start of the examination.			
14. The test started and ended on time.			
15. Test papers are distributed and retrieved properly			









OTHER significant OBSERVATIONS/FINDIN Assessment:	Gs during the conduct of Quarterly
Issues and Concerns during the conduct of 0	Quarterly Assessment:
Name and Signature Monitoring Official	Date and Time
Name and Signature School Head	Date and Time





