



**DEPED-TAY-DM-SGOD-19- 305**

**TO : OIC-ASSISTANT SCHOOLS DIVISION SUPERINTENDENT  
CHIEFS EDUCATION SUPERVISORS CID/SGOD  
HEADS, PUBLIC ELEMENTARY AND SECONDARY  
SCHOOLS  
HEADS, UNIT/SECTION  
ALL OTHERS CONCERNED**

**FROM : CATHERINE P. TALAVERA, CESO VI**  
Schools Division Superintendent

**SUBJECT : MEETING FOR THE SYNCHRONIZED CLEAN UP DRIVE OF  
THE CITY SCHOOLS DIVISION OF TAYABAS**

**DATE : SEPTEMBER 17, 2019**

1. Relative to the invitation of the City Environment and Natural Resources Office through City ENRO Melvin Rada and Division Strategic Goal 1 which is the promotion of healthy schools division, this office announces the conduct of meeting for the Synchronized Clean up Drive of the City Schools Division of Tayabas on September 18, 2019 3pm at the TCDSASHS Function Hall.
2. This activity aims to orient the participants with the 2018 International Coastal Clean Up Drive Report, Synchronized Clean Up Drive, Reporting of Volunteer Trash Data Form and Activity Completion Report for the Clean Up Drive.
3. Participants to this activity are all the DRRM Coordinators, DRRM Alternate Coordinators, ASP Coordinators, SSG Advisers and GPTA Presidents.
4. Immediate dissemination of this memorandum is desired.