



DEPED-TAY-DM-SGOD-19- 158

TO : **OIC-ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
CHIEF EDUCATION SUPERVISORS
HEADS, PUBLIC ELEMENTARY AND SECONDARY SCHOOLS
HEADS, UNIT/SECTION
ALL OTHERS CONCERNED**

FROM : **CATHERINE P. TALAVERA, CESO VI**
Schools Division Superintendent

SUBJECT : **REITERATION ON THE SUBMISSION OF ENHANCED SCHOOL
IMPROVEMENT PLAN (E-SIP)**

DATE : **JUNE 6, 2019**

1. In compliance with DepEd No.44, s. 2015 and in reference to DM NO.19-134 re: Division Training on Enhanced School Improvement Plan Process Phase 2 conducted last May 16, 17, 23, 2019, this office reiterates the submission of the Enhanced School Improvement Plan (E- SIP) and AIP Year 1 following the prescribed format on June 11, 2019.

2. School Heads are advised to submit the soft copy in PDF format on the assigned google drive per school and a hard copy at the Division Office.

3. To ensure consistency and alignment of PPAs with the Division Strategic Goal, a E-SIP Appraisal Committee listed below is organized.

Chairperson	SGOD Chief Dr. Edwin R. Rodriguez
Co-Chairperson	CID Chief Imelda C. Raymundo
Members	EPS Sancho C. Calatrava EPS Georgia P. Talabong EPS Mildred Galleno SBM Coordinator Maria Corazon A. Borbon Planning Officer Marife R. Lagar Accountant III Agnes M. Luzadas Budget Officer Benjamin A. Millares

4. Below is the timeline to be observed by all concerned personnel:

Date	Activities
June 11, 2019	Submission of hard and soft copy of E-SIP
June 17-27, 2019	E-SIP Appraisal

5. Immediate dissemination of this memorandum is desired.

