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TO

Republic of the Philippines Department of Education Region IV-A CALABARZON Province of Quezon CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS Brgy. Potol, Tayabas City



DEPED-TAY-DM-SGOD-19-\_158

OIC-ASSISTANT SCHOOLS DIVISION SUPERINTENDENT CHIEF EDUCATION SUPERVISORS HEADS, PUBLIC ELEMENTARY AND SECONDARY SCHOOLS HEADS, UNIT/SECTION ALL OTHERS CONCERNED

FROM : CATHERINE P. TALAVERA, CESO VI Schools Division Superintendent

SUBJECT : REITERATION ON THE SUBMISSION OF ENHANCED SCHOOL IMPROVEMENT PLAN (E-SIP)

DATE : JUNE 6, 2019

1. In compliance with DepEd No.44, s. 2015 and in reference to DM NO.19-134 re: Division Training on Enhanced School Improvement Plan Process Phase 2 conducted last May 16, 17, 23, 2019, this office reiterate; the submission of the Enhanced School Improvement Plan (E- SIP) and AIP Year 1 following the prescribed format on June 11, 2019.

2. School Heads are advised to submit the soft copy in PDF format on the assigned google drive per school and a hard copy at the Division Office.

3. To ensure consistency and alignment of PPAs with the Division Strategic Goal, a E-SIP Appraisal Committee listed below is organized.

Chairperson	SGOD Chief Dr. Edwin R. Rodriguez
Co-Chairperson	CID Chief Imelda C. Raymundo
Members	EPS Sancho C. Calatrava
	EPS Georgia P. Talabong
	EPS Mildred Galleno
	SBM Coordinator Maria Corazon A. Borbon
	Planning Officer Marife R. Lagar
	Accountant III Agnes M. Luzadas
	Budget Officer Benjamin A. Millares

4. Below is the timeline to be observed by all concerned personnel:

Date	Activities
June 11, 2019	Submission of hard and soft copy of E-SIP
June 17-27, 2019	E-SIP Appraisal

5. Immediate dissemination of this memorandum is desired.

We, the personnel of the City Schools Division of the City of Tayabas commit to continuously SOAR HIGH. Scatiafy automers' needs O primize the use of ICT anabled system A-droate the promotion of healthy schools R-ender timely and responsive services. H-elp create a child-friendly environment I-neterate OMS in all SDO activities G-overn a gender sensitive and safe workbace H-ail anality standards



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