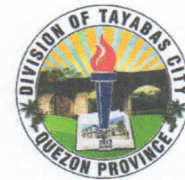




Republic of the Philippines
Department of Education
Region 4-A CALABARZON
Province of Quezon
CITY SCHOOLS DIVISION
City of Tayabas



DIVISION MEMORANDUM

No. 188 s. 2017

TO : **OIC-ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
CHIEFS, CID & SGOD
HEADS, PUBLIC, PRIVATE ELEMENTARY AND SECONDARY
SCHOOLS
ALL OTHERS CONCERNED**

FROM : **DR. CATHERINE P. TALAVERA**
OIC- Schools Division Superintendent

BY : **EDWIN M. PAUL NAVARRO**
OIC-Assistant Schools Division Superintendent

SUBJECT : **Selection of Division Nominees to the 2017 GAWAD PARANGAL**

DATE: July 18, 2017

This is to invite the field for the preparation of Division Teachers Day Celebration, we will have **Selection of Division Nominees to the 2017 GAWAD PARANGAL**

Please see the following attachments:

1. Attachment A : Timeline of the Preparation
2. Attachment B. Criteria (Download from Regional Memo No. 226, s. 2016 as reference)

Immediate dissemination and strict compliance to this memorandum is expected.

SGOD/Selection of Division Nominees to the 2017 GAWAD PARANGAL
DM 188/07 18-17

We are an emerging division where excellence is a habit and allegiance for quality is a pledge.
Email us at: tayabas.city@depd.gov.ph
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ATTACHMENT A
TIMELINE

1. Downloaded Memo of Gawad Patnugot – As pattern to select School Nominees (July 20).
 - a. Uploaded memo for the invitation (1st week of August)
 - b. Target date for the submission of nominees from schools (4th week of August)
2. Creation of School Committee (Elementary /Junior H.S./SHS (1st week of August)

Composition of School Screening Committee:

Elementary: SH, Assistant to the School Head, Faculty President, Lead Teacher, Senior Teacher

Secondary: SH, Department Heads/ Faculty President/Lead Teacher

Senior High School: SH, SHS Coordinator, Head of the Curriculum, Head of the Planning, SHS Operation.

3. Division Screening (1st week of September)
4. Technical Assistance to the School List (2nd Week of September)
5. Submission of Nominees to the Regional Patnugot Screening Committee.
6. Division Awarding. (October)

ATTACHMENT B

Criteria (Downloaded from Regional Memo No. 226 , s. 2016 as reference)



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