



Republic of the Philippines  
Department of Education  
Region 4-A CALABARZON  
Province of Quezon  
**DIVISION OF TAYABAS CITY**  
Tayabas City



**DIVISION MEMORANDUM**

No. 073 s. 2018

**TO : ASSISTANT SCHOOLS DIVISION SUPERINTENDENT  
CHIEFS, CID AND SGOD  
EDUCATION PROGRAM SUPERVISORS  
HEADS, PUBLIC AND PRIVATE ELEMENTARY SCHOOLS  
ALL OTHERS CONCERNED**

**FROM : CATHERINE P. TALAVERA, Ph. D.**  
OIC-Schools Division Superintendent

**SUBJECT : REVISIONS TO DEPED ORDER NO. 6, S. 2018**

**DATE : March 19, 2018**

This is to announce the field that the Department of Education (DepEd) issued DepEd Order (DO) No. 12, s. 2018 entitled Revisions to DepEd Order No. 6, s. 2018.

Please find attached DepEd Order for your ready reference.

For strict compliance of all concerned.







Republic of the Philippines  
**Department of Education**

DepEd ORDER  
No. **012**, s. 2018

15 MAR 2018

**REVISIONS TO DEPED ORDER NO. 6, S. 2018**

(School Year 2017-2018 K to 12 Basic Education Program End of School Year Rites)

To: Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Regional Secretary, ARMM  
Regional Directors  
Schools Division Superintendents  
Public and Private Elementary and Secondary School Heads  
All Others Concerned

1. The Department of Education (DepEd) issued DepEd Order (DO) No. 6, s. 2018 entitled School Year 2017-2018 K to 12 Basic Education Program End of School Year Rites. However, revisions have been made in the following enclosures:

Enclosure No. 1 - Template for Kindergarten Certificate, and  
Enclosure No. 2 - Template for Grade 6 Elementary Certificate.

2. All provisions stated in DO 6, s. 2018 shall remain in force.  
3. Immediate dissemination of and strict compliance with this Order is directed.

  
**LEONOR MAGTOLIS BRIONES**  
Secretary

Encl.: As stated

Reference:

DepEd Order: (No. 6, s. 2018)

To be indicated in the Perpetual Index  
under the following subjects:

BASIC EDUCATION  
CERTIFICATE  
CHANGE  
DIPLOMA

GRADUATION  
KINDERGARTEN EDUCATION  
LEARNERS  
POLICY

APA/DO- Revisions to DepEd Order No. 6, s. 2018  
0196/March 3/9, 2018



## SAMPLE TEMPLATE FOR KINDERGARTEN CERTIFICATE

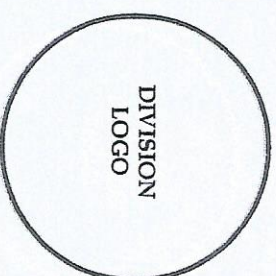


Republika ng Pilipinas  
*Republic of the Philippines*  
**Kagawaran ng Edukasyon**  
*Department of Education*

**REHIYON XXX**  
*REGION XXX*

**SANGAY NG XXXXXXXXXX**  
*DIVISION OF XXXXXXXXXX*

**PUROK NG XXXXXXXX**  
*DISTRICT OF XXXXXXXX*



### XXXXXX ELEMENTARY SCHOOL

Pinatutunayan nito na si  
*This certifies that*

**JUAN A. DELA CRUZ**

Learner Reference Number (LRN): xxxxxxxxxxxx

ay kasiya-siyang nakatupad sa mga kinakailangan sa Kindergarten na itinalakda  
*has satisfactorily completed the requirements for Kindergarten as prescribed*  
ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong  
*by the Department of Education and is therefore awarded this*

### **KATUNAYAN** **CERTIFICATE**

Nilagdaan sa XXXXXXXXXX, Pilipinas nitong ika-\_\_ ng Abril 2018.  
*Signed in XXXXXXXXX, Philippines on the \_\_th day of April 2018.*

XXXXXXXXXXXXX  
Punong-Guro  
*Principal*

XXXXXXXXXXXXX  
Pansangay na Tagapamanahala ng mga Paaralan  
*Schools Division Superintendent*



(Enclosure No. 2 to DepEd Order No. 012, s. 2018)

## SAMPLE TEMPLATE FOR GRADE 6 ELEMENTARY CERTIFICATE



Republika ng Pilipinas

*Republic of the Philippines*

Kagawaran ng Edukasyon

*Department of Education*

REHIYON XXX

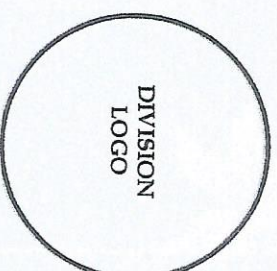
REGION XXX

SANGAY NG XXXXXXXXX

DIVISION OF XXXXXXXXX

PUROK NG XXXXXXXX

DISTRICT OF XXXXXXXX



### XXXXXX ELEMENTARY SCHOOL

Pinatutunayan nito na si

*This certifies that*

**JUAN A. DELA CRUZ**

Learner Reference Number (LRN): xxxxxxxxxxxx

ay kasiya-siyang nakatupad sa mga kinakailangan sa Paaralang Elementarya na itinakda  
*has satisfactorily completed the requirements for Elementary School as prescribed*  
ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong  
*by the Department of Education and is therefore awarded this*

**KATUNAYAN**

**CERTIFICATE**

Nilagdaan sa XXXXXXXXXXXX, Pilipinas nitong ika-\_\_ ng Abril 2018.

*Signed in XXXXXXXXX, Philippines on the \_\_<sup>th</sup> day of April 2018.*

XXXXXXXXXXXXXX

Punong-Guro

*Principal*

XXXXXXXXXXXXXX

Pansangay na Tagapamanihala ng mga Paaralan

*Schools Division Superintendent*