



Republic of the Philippines
Department of Education
Region IV-A CALABARZON
Province of Quezon

CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS
Brgy. Potol, Tayabas City



DEPED-TAY-DM-PER-19- 188

**TO : OIC-ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
CHIEF EDUCATION SUPERVISORS
HEADS, PUBLIC ELEMENTARY AND SECONDARY
SCHOOLS
HEADS, UNIT/SECTION
ALL OTHERS CONCERNED**

FROM : CATHERINE P. TALAVERA, CESO VI
Schools Division Superintendent

**SUBJECT : REGISTRY OF QUALIFIED APPLICANTS (RQA) FOR
ADMINISTRATIVE AIDE VI, ADMINSTRATIVE ASSISTANT I,
ADMINISTRATIVE ASSISTANT II AND ASSISTANT III
POSITION**

DATE : JULY 3, 2019

1. This is to inform the field on the Registry of Qualified Applicants (RQA) for Administrative Aide VI, Administrative Assistant I, Administrative Assistant II and Administrative Assistant III position.
2. Attached herewith is the copy of Registry of Qualified Applicants (RQA)
3. For Information and guidance of all concerned.

Encl.:
As stated

*We, the personnel of the City Schools Division of the City of Tayabas commit to continuously SOAR HIGH.
S-atisfy customers' needs O-ptimize the use of ICT enabled system A-dvocate the promotion of healthy schools R-ender timely and responsive services
H-elp create a child-friendly environment I-ntegrate QMS in all SDO activities G-overn a gender sensitive and safe workplace H-all quality standards*

Email: tayabas.city@deped.gov.ph
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Department of Education
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CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS
Brgy. Pook Tayabas City



REGISTRY OF QUALIFIED APPLICANTS FOR ADMINISTRATIVE AIDE VI - SDO TAYABAS CITY

NAME	Contact No.	(A) Performance Rating (35 pts.)	(B) Experience (5 pts.)	(C) Outstanding Accomplishment (5 pts.)					(D) Education and Training (20 pts.)		(E) Potential (15 pts.)	(F) Psychosocial (20 pts.)	Total Points (100 pts.)
				Outstanding Employee Awards (1 pt.)	Innovation (1 pt.)	Research & Development (1 pt.)	Publication (1 pt.)	Consultant/ Resource Speaker (1 pt.)	Education (10 pts.)	Training (10 pts.)			
1 BULANDOS, FREDERICK	0933-0369-222	30.30	3.00	0	0	0	0	0	5.00	4.00	12.80	17.20	72.30
2 VILLALBA, MARIA ANGELICA	0912-4939-596	0	0.25	0	0	0	0	0	5.00	8.00	13.80	17.40	44.45
3 OBERGGA, MARINEL	0930-9151-455	0	1.58	0	0	0	0	0	5.00	8.00	12.80	16.90	44.28
*****NOTHING FOLLOWS*****													

Prepared by:

FEREN O. ZAFRANCO
PSB Secretary

Reviewed by:

JOSEFINA R. OABEL
HRMO II

DIVISION PERSONNEL SELECTION BOARD:

CONRADO C. GABARDA
Administrative Officer V

MAYLANI L. GALICIA
OIC, Schools Division Superintendent

DR. EDWIN R. RODRIGUEZ
Chief-Education Supervisor-SGOD

Recommending Approval:

IMELDA Q. RAYMUNDO
Chief-Education Supervisor-CID
PSB-Chairman

Approved:

CATHERINE P. TALAVERA CESO VI
Schools Division Superintendent

Effectivity Date: 7/3/2011

JOSEFINA R. OABEL
AO IV/ HRMO II



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Brgy. Potoi, Tayabas City



REGISTRY OF QUALIFIED APPLICANTS FOR ADMINISTRATIVE ASSISTANT III - SDO TAYABAS CITY

NAME	Contact No.	(A) Performance Rating (35 pts)	(B) Experience (5 pts)	(C) Outstanding Accomplishment (5 pts)					Training (20 pts)		(E) Potential (15 pts)	(F) Psychosocial (20 pts)	Total Points (100 pts.)
				Outstanding Employee Awards (1 pt.)	Innovation (1 pt.)	Research & Development (1 pt.)	Publication (1 pt.)	Consultant/ Resource Speaker (1 pt.)	Education (10 pts.)	Training (10 pts.)			
1 RAGO, CHARLENE	0949-8873-904	32.48	5.00	0	0	0	0	0	5.00	6.00	14	17.62	80.1
2 MANINGAS, JOBELLE	0948-5465-884	29.54	5.00	0	0	0	0	0	5.00	8.00	13.68	17.37	78.59
3 LIMBO, JOYCE ANN	0946-6618-448	22.47	1.00	0	0	0	0	0	5.00	8.00	14.37	18.37	69.21
4 BALBAROSA, NATANIEL	0929-9608-666	26.48	4.25	0	0	0	0	0	5.00	0.00	13.87	17.37	66.97
5 DAZO, KATHLEEN	0930-3770-643	19.43	1.00	0	0	0	0	0	5.00	8.00	12.87	15.87	62.17
6 GOB, LAURA VIDA A.	0912-2343-682	17.82	5.00	0	0	0	0	0	5.00	0.00	13.5	16.75	58.07
7 LANDICHO, RODNEY	0907-1834-522	9.59	2.75	0	0	0	0	0	5.00	4.00	12.93	16.75	51.02
*****NOTHING FOLLOWS*****													

Prepared by:
FEREX B. ZAFRANCO
PSB Secretary

Reviewed by:
JOSEFINA R. OABEL
HRMO II

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CONRADO C. GABARDA
Administrative Officer V

MAYLANY L. GALICIA
OIC, Schools Division Superintendent

DR. EDWIN R. RODRIGUEZ
Chief-Education Supervisor-SGOD

AGNES M. LUZADAS
Accountant III

Recommending Approval:

IMELDA C. RAYMUNDO
Chief-Education Supervisor-CIID
PSB-Chairman

Approved:

CATHERINE P. TALAVEA CESO VI
Schools Division Superintendent

Effectivity date: 7/3/2016

JOSEFINA R. OABEL
HRMO II



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Brgy. Potol, Tayabas City



REGISTRY OF QUALIFIED APPLICANTS FOR ADMINISTRATIVE ASSISTANT II - SDO TAYABAS CITY

NAME	Contact No.	(A) Performance Rating (35 pts.)	(B) Experience (5 pts)	(C) Outstanding Accomplishment (5 pts.)					(D) Education and Training (20 pts.)		(E) Potential (15 pts.)	(F) Psychosocial (20 pts.)	Total Points (100 pts.)
				Outstanding Employee Awards (1 pt.)	Innovation (1 pt.)	Research & Development (1 pt.)	Publication (1 pt.)	Consultant/ Resource Speaker (1 pt.)	Education (10 pts.)	Training (10 pts.)			
1 RADA, CLARIBEL	0908-7805-868	33.13	5.00	0	0	0	0	0	5.00	4.00	14.25	18.75	80.13
2 CABALSA, PAZZYLA LYDDA	0915-3019-650	28.00	5.00	0	0	0	0	0	5.00	6.00	14.00	17.87	75.87
3 SALAZAR, BEATRIZ	0948-3527-141	22.47	1.41	0	0	0	0	0	5.00	4.00	14.25	18.62	65.75
4 SANCHEZ, JUSTYN ROSE	0912-9076-799	20.29	1.33	0	0	0	0	0	5.00	0.00	14.50	18.12	59.24
*****NOTHING FOLLOWS*****													

Prepared by:

FEREX O. ZAFRANCO
PSB Secretary

Reviewed by:

JOSEFINA R. OABEL
HRMO II

DIVISION PERSONNEL SELECTION BOARD:

CONRADO C. GABARDA
Administrative Officer V

MAYLANI L. GALICIA
OIC, Schools Division Superintendent

DR. EDWIN R. RODRIGUEZ
Chief-Education Supervisor-SGOD

AGNES M. LUZADAS
Accountant III

Recommending Approval:

IMELDA CRAYMUNDO
Chief-Education Supervisor-CID
PSB-Chairman

Approved:

CATHERINE P. TALAVERA CESO VI
Schools Division Superintendent

Effectivity Date: 7/3/2016

JOSEFINA R. OABEL
AO IV/HRMO II



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REGISTRY OF QUALIFIED APPLICANTS FOR ADMINISTRATIVE ASSISTANT I - SDO TAYABAS CITY

NAME	Contact No.	(A) Performance Rating (35 pts.)	(B) Experience (5 pts)	(C) Outstanding Accomplishment (5 pts)					(D) Education and Training (20 pts.)		(E) Potential (15 pts.)	(F) Psychosocial (20 pts.)	Total Points (100 pts.)
				Outstanding Employee Awards (1 pt.)	Innovation (1 pt.)	Research & Development (1 pt.)	Publication (1 pt.)	Consultant/ Resource Speaker (1 pt.)	Education (10 pts.)	Training (10 pts.)			
1 PANGANIBAN, NATALIO	0948-9580-439	29.7	5	0	0	0	0	0	5.00	8.00	13.93	19.12	80.75
2 BASINAL, NOE	0995-1001-542	19.18	0.91	0	0	0	0	0	5.00	0.00	13.50	18.12	56.71
3 SANDOVAL, JAN KRISMA	0939-4579-409	22.98	3	0	0	0	0	0	5.00	0.00	13.43	18.37	62.78
4 JUPITER, NEPTUNE C.	0930-6107-776	0	0	0	0	0	0	0	5.00	8.00	13.37	18.75	45.12
5 LAVAREZ, ANNALIE V.	0945-3855-310	0	0.5	0	0	0	0	0	5.00	8.00	12.37	18.00	43.87
6 SAZON, MARIA RAPUNZEL	09015-3575-759	0	3	0	0	0	0	0	5.00	0.00	14.50	19.73	42.23
7 GALLARDO, ELI JETHRO A.	0927-2217-134	0	0.41	0	0	0	0	0	5.00	2.00	12.00	17.75	37.16
8 DEODORES, ANGELICA	0917-3611-368	0	1	0	0	0	0	0	5.00	0.00	0.00	0.00	6.00
9 MANALOTO, REA O.	0927-5718-146	0	0	0	0	0	0	0	5.00	0.00	0.00	0.00	5.00
10 UMBRETE, MARVEN S.	0957-3561-050	0	0	0	0	0	0	0	5.00	0.00	0.00	0.00	5.00
*****NOTHING FOLLOWS*****													

Prepared by:

FERREX D. ZAFFRANCO
PSB Secretary

Reviewed by:

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HRMO II

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AGNES M. LUZADAS
Accountant III

BENJAMIN A. MILLARES
Budget Officer III

Recommending Approval:

IMELDA C. RAYMUNDO
Chief-Education Supervisor-CID
PSB- Chairman

Approved:

CATHERINE P. TALAVERA CESO VI
Schools Division Superintendent

Effectivity Date: 7/3/16

JOSEFINA R. OABEL
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