



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

06 JAN 2020

DIVISION MEMORANDUM
No. 004 s. 2020

SEMINAR-WORKSHOP ON THE IMPLEMENTATION OF COA-DBM

To: OIC-Assistant Schools Division Superintendent
Heads, Public Elementary and
Secondary Schools (Non-Implementing Schools)
Finance Services Personnel
All Others Concerned

1. The Office of the Finance Services and Cash Unit will conduct Seminar-Workshop on the Implementation of COA-DBM-DEPED Joint Circular 2019-1 with subject, "Management of Cash Advances to DEPED Non-Implementing Units (Non-IUs) for school maintenance and other operating expenses (MOOE) and Program Funds.
2. The activity aims to have a thorough understanding of DepEd Order No. 29 s. 2019.
3. Each School Head is expected to read and bring a copy of DepEd Order No. 29, s. 2019 entitled, "Procedural Guidelines on the Management of Cash Advances for School Maintenance and Other Operating Expenses (MOOE) and Program Funds of Non-Implementing Units Pursuant to COA, DBM, and DepEd Joint Circular No. 2019-1".
4. The schedule shall be on January 10, 2020 at 8:30 am. at Balilo's Fast Food and Catering Services, Mabini St. Tayabas City.
5. For queries or clarifications, please contact at the Accounting Unit, SDO Tayabas Office Brgy. Potol or at (042) 7970591.
6. Immediate dissemination of this Memorandum is desired.

ANIANO M. OGAYON, CESO V
Schools Division Superintendent



Brgy. Potol, Tayabas City



(042) 710-0329 or 797-0773



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tayabas.depedr4a.net



Encl.:

As stated

Reference:

DEPED ORDER No. 29 s. 2019

To be indicated in the Perpetual Index under the following subjects:

Seminar-Workshop

School Heads

Cash Advances



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