



Republic of the Philippines
Department of Education
Region 4-A CALABARZON
Province of Quezon
CITY SCHOOLS DIVISION
City of Tayabas



DIVISION MEMORANDUM
No. 12, s. 2017

TO: MICHELLE E. GABUYA, TIC
ALONA C. CRISANTO, Principal I
WALDYMAR E. PASACSAC, TIC
MARIAN FLORES, OIC-TECS
ROWENA SABIDURIA, Principal I

FROM: CATHERINE P. YALAVERA, Ph.D.
OIC, Schools Division Superintendent

SUBJECT **CORRIGENDUM RE: SUBMISSION OF LIQUIDATION REPORT**

DATE: June 7, 2017

In connection with the liquidation of Cash Advances of School MOOE for the month of May 2017, you are hereby directed to submit the liquidation report and all the necessary supporting documents on or before June 8, 2017.

Immediate dissemination and strict compliance of this memorandum are desired.