



DEPED-TAY-DM-CID-18-391

TO : **OIC-ASDS
CHIEFS, CID AND SGOD
EDUCATION PROGRAM SUPERVISORS
HEADS, PUBLIC ELEMENTARY AND SECONDARY SCHOOLS**

FROM : **CATHERINE P. TALAVERA, CESO VI** *[Signature]*
Schools Division Superintendent

SUBJECT : **Division Training-Workshop in the Preparation of Annual
GAD Plan and Budget and GAD Accomplishment Presentation**

DATE : **November 16, 2018**

1. With reference to DepEd Order No. 63, s. 2012 entitled "Guidelines on the Preparation of Gender and Development Plans, Utilization of GAD Budgets and Submission of Accomplishment Reports", this Division will conduct a training-workshop in the preparation of GAD Plan and Budget and GAD accomplishment presentation on November 27 – 29, 2018, 08:00 A.M. – 05:00 P.M. Venue is to be announced later.
2. The training-workshop aims to:
 - a. explain the importance of gender analysis in the preparation of GAD Plan and Budget (GPB);
 - b. explain and understand the use of Gender Audit, Gender Mainstreaming Evaluation Framework (GMEF), and Harmonized Gender and Development Guidelines (HGDG);
 - c. discuss issues and concerns relevant to the implementation of GAD Plan and Budget;
 - d. present accomplishment reports of Schools' GAD PPAs;
 - e. craft the 2020 GAD Plan and Budget; and
 - f. review and reflect on the current School GAD practices.
3. Selected school heads will present their GAD accomplishment and practices for F.Y. 2018 through a three-minute video presentation (wmv format) with a two-minute oral presentation.
4. Also, they are expected to prepare a poster printed in tarpaulin (2 ft. in width x 4 ft. in height) showing the same GAD accomplishment and practices. Presenters are requested to bring their own standee.
5. Enclosed is the list of schools for GAD Accomplishment presentation.
6. Expenses relative to the conduct of this activity shall be charged against school's GAD fund/local funds subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination of this memorandum is desired.

We, the personnel of the SDO Tayabas City commit to continuously SOAR HIGH.

S-atisfy customers' needs *O*-ptimize the use of ICT enabled system *A*-dvocate in the promotion of healthy schools *R*-ender timely and responsive services
H-elp create a child-friendly environment *I*-ntegrate QMS in all SDO activities *G*-overn gender sensitive workplace *H*-all quality standards

Email: tayabas.city@deped.gov.ph
Website: deped.tayabas.gov.ph

Tel. No.: (042) 797 - 0591
Telefax No.: (042) 797-0054 or (042) 797-0773



Enclosure

LIST OF SCHOOLS FOR GAD ACCOMPLISHMENT PRESENTATION		
No.	School Head	School
1.	Dr. Joy B. Go	Dapdap Integrated School
2.	Waldymar E. Pasacsac	Froilan E. Lopez Elementary School
3.	Lea A. Cosico	Gibanga Elementary School
4.	Teresa E. Andaya	Ilasan Elementary School
5.	Ferdinand T. Glor	Ipilan-Alitao Elementary School
6.	Elpidia C. Palayan	Kalumpang Elementary School
7.	Arlene D. Pagana	Katigan Elementary School
8.	Julieta M. Labita	Lakawan Elementary School
9.	Natalia A. Andaya	Lawigue Elementary School
10.	Myrna B. Tabernilla	Malao-a/Calantas Elementary School
11.	Dennis O. Labita	Tayabas West Central School I
12.	Dr. Alona C. Crisanto	Tayabas West Central School IV
13.	Dr. Gener C. Delos Reyes	Luis Palad Integrated High School
14.	Leonora L. De Rama	Tayabas City Division Stand Alone Senior High School

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