



Republic of the Philippines
Department of Education
Region 4-A CALABARZON
Province of Quezon
CITY SCHOOLS DIVISION
City of Tayabas



DIVISION MEMORANDUM

NO. 305, S. 2017

TO: OIC – ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
CHIEFS, EDUCATION PROGRAM SUPERVISOR, CID & SGOD
ELEMENTARY AND SECONDARY SCHOOL HEADS/DEPARTMENT HEADS
ALL OTHERS CONCERNED

FROM:  **CATHERINE P. TALAVERA, Ph.D.**
OIC- School Division Superintendent

SUBJECT: PERFORMANCE REVIEW FOR SCHOOL HEADS

DATE: November 3, 2017

Pursuant to RPMS-PMS Cycle, this office will conduct the Annual Performance and Program Implementation Review for School Heads, CY 2017 to be held on **November 13-16, 2017** at **Orlando R. Nadres Hall (ORN), LPIHS Tayabas City.**

Participants will be charged Php 1200 inclusive of training kit and meals (AM snack, lunch, PM snack for 4 days) and related expenses that this activity may require. This will be charged against local funds subject to usual accounting and auditing rules and procedures. Attached herewith are the list of participants and matrix of activities.

Participants are required to bring the following:

1. Laptop and extension cord
2. PPT presentation following the uploaded template (to be presented within 15mins)
3. Data to support performance
4. SIP, AIP, WFP and 2017 OPCR

Immediate dissemination of this memorandum to all concerned is earnestly desired.





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1	CATHERINE P. TALAVERA, Ph. D.	31	MYRNA B. TABERNILLA
2	EDWIN PAUL M. NAVARRO	32	HONESTO A. CAAGBAY JR.
3	EDWIN R. RODRIGUEZ	33	MONICA P. BAUTISTA
4	IMELDA C. RAYMUNDO	34	TERESA E. ANDAYA
5	LOUIE L. FULLEDO	35	MARIA GRACIA R. NAYNES
6	SANCHO C. CALATRAVA	36	LUZ A. PACAOGUE
7	MILDRED Z. GALLENDO	37	MELINDA A. BUNCAYO
8	GEORGIA P. TALABONG	38	MA. LINA L. AYANGCO
9	PELAGIA MANALANG	39	MARIAN FLORES
10	RICHELLE QUINTERO	40	ANNABEL MALVAR
11	JOSEPH JAY AUREADA	41	DENNIS O. LABITA
12	GENEROSA F. ZUBIETA	42	RONAN R. RANILLO
13	CLARIBEL J. CONDE	43	LEAH C. CLADO
14	LUZVIMINDA A. SALUDARES	44	NATALIA A. ANDAYA
15	CHARO CABANEROS	45	MA. EDESSA S. CONTRERAS
16	MICHELLE GABUYA	46	RODERICK O. HUGO
17	LARVIN LABRADA	47	ROWENA O. SABIDURIA
18	ADRIAN N. NAYNES	48	GRACE CABILI
19	DR. JOY BUBAN	49	EVELYN PALAMBIANO
20	JEFFREY DIMAILIG	50	REMPSON SUMILANG
21	ALONA C. CRISANATO	51	AILEEN AVERILLA
22	LEA A. COSICO	52	CORAZON BORBON
23	WALDYMAR A. PASACSAC	53	CECILLE PINGOL
24	PATRIA D. CABRIGA	54	VILMA FIDELINO
25	LEONORA D. DE RAMA	55	REBECCA LAZO
26	ELPEDIA C. PALAYAN	56	CHERRY HUGO
27	ARLENE D. PAGANA	57	MAY CASTILLONES
28	ALDWIN V. CAPISTRANO	58	WILMA ZAIDE
29	GIRLIE ABARARICIA	59	LORENA SAUL
30	JULIET MA. LABITA	60	Dr. GENER DELOS REYES

This serves as travel order.



Time	Day 1		Day 2		Day 3		Day 4
8:00-8:30	Opening		MOL		MOL		MOL
8:30-9:00	Orientation and Levelling of Expectation		Evaluation of OPCRF Evaluator: ALL EPSs		Workshop 2: Identification of PPAs per Key Stage		Workshop 5: PPA per M
9:00-9:30	Revisiting OPCRF						
9:30-10:00			Snack				
10:00-10:30							
10:30-12:00	Presentation of Division Standards on OPCRF Accomplishment						Presentation:
12:00-1:00	Evaluation of OPCRF by the EPSs						Review of Program Effectiveness
1:00-2:30			Lunch				
			Workshop 1: Streamlining of PPAs per Key Stage		Workshop 3: PPAs per Constructs		
2:30-3:00							
3:00-4:00							
4:00-5:00			Snack		Workshop 4: PPAs and its Cross Curriculum Connection per Key Stage		Closing Program

TWG:

Chair- ASDS, **EDWIN PAUL M. NAVARRO**
Co-chair, **IMELDA RAYMUNDO & EDWIN RODRIGUEZ**

Evaluators:

Louie Fullido
Sancho Calatrava
Joseph Jay Aureada

Mildred Galleno
Georgia Talabong
Generosa Zubieta

Richelle Quintero
Pelagia Manalang

In-charged EPSs:

Busal Elem School	November 13, 2017 Georgia Talabong Sancho Calatrava
East Palale ES	
South Palale ES	
West Palale ES	
North Palale ES	
WPNHS	

Katigan-Alupay ES	November 13, 2017 Mildred Galleno Richelle Quintero
Ilasan Elem School	
Masin Elem School	
Valencia Eleme School	
Lawigue Elem School	

Alsam Elem School	November 13, 2017 Louie Fulleo Joseph Jay Aureada
Pandakake ES	
Mate Elem School	
Lakawan ES	
Tayabas West CS II	

Tayabas East CS	November 14, 2017 Joseph Jay Aureada Richelle Quintero
Wakas Elem School	
RQMNHS	
Tayabas West CS I	
Tayabas West CS III	

Tayabas West CS IV	November 14, 2017 Sancho Calatrava Pelagia Manalang
Dapdap Elem School	
Lalo Elem School	
Ipilan-Alitao ES	
LPNHS & SHS	
Bukal Elem School	

Domoit Elem School	November 14, 2017 Louie Fulleo Mildred Galleno
F.E. Lopez ES	
Kalumpang Elem School	
Gibanga Elem School	
Potol Elem School	
Malao-a/Calantas ES	