



Republic of the Philippines

# Department of Education

REGION IV- A CALABARZON

CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

## APPLICATION FOR PERMISSION TO TEACH OUTSIDE OF OFFICIAL TIME

Name of Applicant: \_\_\_\_\_ Position: \_\_\_\_\_

Highest Educational Attainment: \_\_\_\_\_ Specialization in Education: \_\_\_\_\_

Name of School assignment: \_\_\_\_\_ Specialization in teaching: \_\_\_\_\_

Performance ratings for the last 3 years: \_\_\_\_\_; \_\_\_\_\_; \_\_\_\_\_

Length of service: \_\_\_\_\_ Signature: \_\_\_\_\_

### College/University the Applicant Intends to Teach:

Name of College/University: \_\_\_\_\_

Address: \_\_\_\_\_

Term (put a check): \_\_\_ 1<sup>st</sup> sem.; \_\_\_ 2<sup>nd</sup> sem.; \_\_\_ summer School Year: \_\_\_\_\_

### Subject/s to be taught

Subject/s	Time	Day	Number of Units
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Certified Correct: \_\_\_\_\_

**Authorized Official of the school/institution  
(Signature over printed name)**

### Regular Teaching Load at the Public School

Subject/s	Time	Day
_____	_____	_____
_____	_____	_____
_____	_____	_____

Recommending Approval: \_\_\_\_\_

Approved: \_\_\_\_\_

**Immediate Supervisor  
(Signature over printed name)**

**Schools Division Superintendent**  
Date: \_\_\_\_\_



Address: Brgy. Potol, Tayabas City

Telephone No.: (042) 785-9615

Email Address: tayabas.city@deped.gov.ph

Website: <https://www.sdotayabascity.ph>